

Maag Library
Annual Plan
2007-08

Outline

Carryover and Essential Elements:
(In priority Order)

1. Archives Display/reception Spare Renovation (AB, VF)
2. Opening of Archives
 - a. Displays (VF, Archives staff, PK, AB)
 - b. Event (VF, PK, Library Staff)
3. Replace/Upgrade Library Book Security System (AB)
4. Renovate Level 6 Library Instruction Room (AB, RR, JS)
5. Implement MMC Multimedia workstations (Instructional Equipment funds)
(MH, KR, AB, JT)
6. Upgrade outdated staff workstations (AB, JT)
7. Repair selected library furniture (AB)
8. Address server space for weblog, wiki and other Web 2.0 applications.
9. Implement selected group study spaces.

Goal 1. Maag Library will advance the success of our students.

The training, preparation and expectations of students relative to information are changing. For students to succeed at the University and beyond requires the ability to effectively and ethically use information. Information literacy requires active collaboration among academic and academic support units in a dynamic environment.

To achieve this goal we will:

- Develop the information literacy skills of our students

- Identify under-represented academic departments with the intention of expanding the scope of Information Literacy efforts (RR, JT, Liaisons)
- Integrate Information Literacy into capstone courses from all disciplines (RR, JT, Liaisons)
- Utilize new technologies – i.e. podcasting feature on class page explaining databases or research techniques (IS staff, technical staff)
- Collaborate with campus units to provide coordinated academic support services –
 - “First-Year Experience Program” – become involved in campus discussion (JS, RR)
 - Formalize partnerships with Writing Center, Center for Student Progress and Reading & Study Skills – how will we assist each other ? (RR, JS, AB for Lower Level space renovation))
 - Work with Student Life to explore library services in dorms; Student organizations (JS, RR)
- Create and manage effective instructional spaces
 - Determine needs for additional instruction room on 6th floor (RR, JS, AB)
 - Pursue funding for room renovation (RR, JS)
- Create and manage student centered public spaces (AB, PK)
 - Work with students to identify needs
 - Develop group study options
 - Use annual budgets to renovate public spaces
- Build effective local collections of those textbooks required by YSU classes (RO, JR, AB, JT)

Goal 2. Maag Library will advance the success of our faculty.

Faculty undertake their instructional, research and service obligations in a challenging higher education environment. A creative and responsive library delivers effective support to these tasks.

To achieve this goal we will:

- Implement an effective assessment program of library services focused on educational and scholarly outcomes
 - Assess effectiveness of teaching librarians (RR)
 - Use online assessment tools as well as frequent personal communication with Information Literacy participants to evaluate learning outcomes (RR)
 - Partner with Institutional Research, Alumni Office, and Career Services to assess graduate experiences (RR, JS)
- Provide exceptional technical support for teaching research and scholarship
 - Develop targeted workshops (RR and IS Staff)
 - Identify pilots for new pedagogical uses of information (JS, AJ, PK)

- Expand support for Distance Learning. Work with Director of Distance Learning (new position) to help determine Library role (JS)
- Expand our liaison program to build effective faculty-library collaborations
 - All academic departments will be contacted, focusing on under-represented departments. (another “Project Outreach” where visits are charted and information collected) (JS and Liaisons)
 - Increase individualized class instruction designing class pages for unique subjects or assignments (IS Staff, SZ)
- Provide effective communications on changes and developments in information access (Managers, PK)
- Provide state-of-the-art programs in support of open-access scholarly publications and documents (PK)

Goal 3. Maag Library will advance access to information.

The evolution of forms and formats of information, the sophistication of regional and state-wide consortia and the changing economics of information require that library collections adapt to evolving circumstances.

- View the OhioLINK collective as YSU’s research Library
 - Make local purchase decisions dependent upon supply within the collective (RO, CS Staff)
 - Work within the OhioLINK strategic planning process to build the state-wide collection (PK, RO)
- Make effective use of the Ohio Regional Library Depositories
 - Reduce the number of extraneous copies in the depository and on our local shelves (AB, RO, AS and CS Staff)
 - Improve bibliographic access to the depository collections for improved services (PK - LAC)
 - Improve delivery services (physical and digital) from the State’s depositories to local users (PK – LAC, AB)
- Support (OhioLINK’s) market-based decisions designed to bring the costs of scholarly information under control (PK)
- Where desirable, change access to collections from physical to digital
 - Reference sets (JS, IS Staff)
 - Government documents (JS, BS)
 - Theses and dissertations (KW)
 - Selected microforms (RA)
- Advance the development of local, archival and/or primary materials.
 - Work with YSU Centers to build joint collections (PK, VF)
 - Focus on collecting the output of YSU-based scholarship (PK)

- Continue the development of YSU Archives (VF, Archives Staff)
 - YUS Photographer collections
 - YSU Video to digital

Goal 4. Maag Library will advance the success of our communities.

Just as universities are inexorably linked to their communities, so too is the library. Like the university, the library contributes its expertise to address broad challenges and opportunities of both the university and its communities.

To achieve this goal we will:

- Expand the scope of our archives and special collections program into our external communities
 - Partner with the Ohio Historical Society, Mahoning Valley Historical Society, the Public Library of Youngstown and the Mahoning Valley, the Mahoning Valley Collecting Institutions Roundtable, and others on collaborative projects and resource sharing (VF, PK, Archives staff – continue discussions)
 - Work with the Center for Working Class Studies, History Department, and other units to develop ethnic archives (VF, JT, Archives staff, PK)
- Aggressively pursue partnerships with regional, state and national libraries and library organizations to address the challenges of the library and information professions
 - Promote staff participation in state and national organizations (Managers, PK)
 - Promote staff presentations and program development (Managers, PK)
 - Promote written contributions to the profession (Managers, PK)
 - Partner with regional graduate programs in Library and Information Science to offer valuable practicum experiences (Managers)
- Provide support to regional programs of economic, cultural and community development (PK – look for opportunities)
- Lead efforts to address challenges in records management. **(on hold)**
 - New YSU Retention plan adopted by the BoT
 - Records management responsibilities assigned
 - Better records retention practice at YSU

- Complete projects and continue support for the University's centennial (Archives staff)
 - Work with facilities and contractors to renovate Archives (Maag Level 5) exhibit space (VF, AB, PK)
 - Develop and install virtual and physical exhibitions (Archives staff)
 - Assist campus with centennial projects (Archives staff)
- Effectively market and communicate our programs and services to the academic and external communities (Managers, PK, RH)

Goal 5. Maag Library will advance evolving information environments.

The specific methods and formats used in the creation, transmission and preservation of various forms of information, at a particular point in time, describe an information environment. Managing information environments and, in particular, the transition from one environment to another, is the essential mission of the library. Success in this endeavor requires awareness of emerging trends and the ability to incorporate them into library programs.

To achieve this goal we will:

- Integrate new technologies into our programs and practices
 - Deploy Federated Searching protocols to enable single searches across multiple resources/databases (SZ, JT, IS Staff, CS Staff)
 - Enhance the discovery and retrieval of local digital objects by developing new techniques for organizing and accessing documents in DSpace (SZ, JT)
 - Implement electronic course reserves to enable anytime/anyplace access (SZ, JT, AB, Access Services staff, Liaisons)
 - Introduce advanced online productivity tools and a server architecture to accommodate new applications and/or services (Cocoon, Weblog, Wiki, shared filespace, pod-casting, etc) (SZ, JT)
 - Develop a multi-media production lab for faculty and student use (MH, KR, JT)
 - Participate in OhioLINK new technology strategic goal (cell phones, etc) (hold)
 - Continually scan for new technologies (all)
- Manage the transition of evolving information formats. (look for pilots – SZ, JT, MH, KR, Archives staff)
 - Identify contemporary usage formats and ensure that digital objects can be accessed in those formats
 - Increase the use of XML as a digital storage format where applicable.
 - Utilize Cocoon as a format translation tool to dynamically deliver needed formats from an XML standard

- Move audio formats into open-access digital storage formats and identify conversion tools to contemporary use formats
- Move video formats into open-access digital storage formats and identify conversion tools to contemporary use formats
- Enhance the use of traditional microforms by creating new access and use mechanisms
- Ensure the preservation of digital information. (SZ, JT, Archives staff)
 - Identify open standards for various formats
 - Identify transformation (.doc->.xml) processes
 - Identify and implement backup and replication strategies
 - Review and implement metadata standards
 - Identify strategies for the formatting of complex (multimedia) digital objects
- Provide campus leadership on digital rights management (New Acquisitions librarian, PK)
 - Identify DRM issues (PK, Acquisitions Librarian, RO, Archives staff)
 - Engage campus
 - Develop DRM policies
 - Develop a working DRM system & identify staff
- Continually evolve the knowledge and skills of our staff (managers, PK)
 - Relate training to annual plans
 - Identify needs and sources for training
 - Relate training costs to annual budgets
 - Create mechanisms to share new knowledge
- Manage staff retrenchment by cross-training and filling vacant positions (Managers)
 - Replace vacant positions according to needs of strategic plan
 - Emphasize cross-training and working across organizational boundaries (RO)
- Partner and collaborate with others to advance the mission of Maag and YSU
 - Participate in OhioLINK strategic plan efforts (PK, RO, JT, JS, AB)
 - Expand collaborations among state and local archival agencies (PK, Archives staff)
 - Partner with campus centers on institutional repository communities (PK, Archives staff, JT)
 - Partner with the Public Library of Youngstown & Mahoning Co. on support for small business development (hold)
 - Identify campus departments with whom Maag can explore new business practices (AB)