

YOUNGSTOWN STATE UNIVERSITY  
WILLIAM F. MAAG LIBRARY

**COURSE RESERVE REQUEST**

Directions: Fill out this form for materials you wish to place on Course Reserves.

Today's Date: \_\_\_\_\_

Faculty Name: \_\_\_\_\_

Email: \_\_\_\_\_@ysu.edu

Dept. Ext. \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Department: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course #: \_\_\_\_\_  
(old catalog #:) \_\_\_\_\_

**LIST OF MATERIALS**

**CIRCULATION PERIOD OF MATERIALS:**

*(Select one of the following)*

Closed (3 hours IN LIBRARY use)

1 Day Reserve

3 Day Reserve

7 Day Reserve

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**TERM PERIOD:** *(Select as needed)*

Summer Sessions 2009

Fall Semester 2008

Spring Semester 2009

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[For library use only]

Date processed: \_\_\_\_\_ INIT: \_\_\_\_\_

\_\_\_\_\_ # Books \_\_\_\_\_ # Notebooks \_\_\_\_\_ # Pamphlets